

Appendix II

Instructions and Requirements List of the Quarantine Examination and Approval of Animals and Plants Entry

Item: Quarantine Examination and Approval of Food Entry
Handling Institution: Division for Supervision on Food Safety of Shanghai Entry-Exit Inspection and Quarantine Bureau
Address: No.63 Counter, 2/F, No.2, Hehuan Road, Pudong New Area
Time: Working hours from Monday to Friday (9:00-11:30, 13:30-16:00)
Tel.: 021-68542222*88976
Conditions: This document is applicable to the quarantine examination and approval of imported food at Shanghai ports. Products that need to be quarantined include meat, aquatic products, plant-sourced food, casing, edible bird's nests, milk and dairy products, plant-sourced and animal-sourced traditional Chinese medicine, etc. Applicants shall submit an application to approval authorities and obtain the <i>Quarantine Permit</i> before they sign any trade contract or agreement. 1. List of Quarantine Examination and Approval of Aquatic Products. <i>The List of Quarantine Examination and Approval of Aquatic Products</i> . Download 2. List of Prohibited Animals and Their Products Imported from Epizootic Countries and Regions. <i>List of Prohibited Animals and Their Products Imported from Epizootic Countries and Regions</i> . Download 3. List of Meat Products Imported from Qualified Countries and Regions. <i>List of Meat Products Imported from Qualified Countries and Regions</i> . Download 4. List of the Enterprises for Fixed-point Processing and Storage of Entry Casing. <i>List of the Enterprises for Fixed-point Processing and Storage of Entry Casing</i> 5. Announcement No. 73, 2004 of the General Administration of Quality Supervision, Inspection and Quarantine of the People's Republic of China <i>Announcement No. 73, 2004 of the General Administration of Quality Supervision, Inspection and Quarantine of the People's Republic of China</i> 6. Announcement No. 111, 2004 of the General Administration of Quality Supervision, Inspection and Quarantine of the People's Republic of China <i>Announcement No. 111, 2004 of the General Administration of Quality Supervision, Inspection and Quarantine of the People's Republic of China</i> 7. Application for a Record Form (Downloadable)
In accordance with: <i>Food Safety Law of the People's Republic of China</i> <i>Law of the People's Republic of China on the Entry and Exit Animal and Plant Quarantine</i> <i>Regulations for the Implementation of the Law of the People's Republic of China on the Entry and Exit Animal and Plant Quarantine</i> <i>Measures for the Administration and Approval of Quarantine of Entry Animal and Plant</i> (AQSIQ Order No. 170);

Measures for the Supervision and Administration of Inspection and Quarantine of Imported and Exported Aquatic Products (AQSIQ Order No. 135);
Measures for the Supervision and Administration of the Inspection and Quarantine of Imported and Exported Meat Products (AQSIQ Order No. 136);
Measures for the Supervision and Administration of Inspection and Quarantine of Imported and Exported Dairy Products (AQSIQ Order No. 152);
Measures for the Safety Administration of Imported and Exported Food (AQSIQ Order No.144);
Measures for the Supervision and Administration of Quarantine of Entry and Exit Traditional Chinese Medicine (AQSIQ Order No. 169);
Announcement on Further Strengthening the Supervision and Administration of Inspection and Quarantine of Agricultural Products Imported from Japan (AQSIQ Announcement No. 44 of 2011), etc.

Procedures:

1. Application and Registration of Digital Certificate (KEY)

Applicants shall download digital application from the website of Beijing iTowNet Cyber Technology Ltd. (www.itownet.cn) (hereinafter referred to as “iTowNet”) and fill out the application form according to requirements. Then the applicants shall fax the form to iTowNet to obtain the digital certificate as required by examination and approval of the *Quarantine Permit*. For more details, please call iTowNet (021-33927000 for customer service). After receiving the digital certificate (KEY), the applicants shall bring the digital certificate (KEY), the business license, the organization code certificate, a copy of the identity card of legal person and information of business contact (name, phone number, e-mail address, zip code and fax number) to register with Yuan at No. 63 Counter, 2/F, No.2, Hehuan Road, Pudong New Area.

2. Online Application for *Quarantine Permit*

Applicants shall login the “Animal and Plant Quarantine Approval Administration System” with KEY, fill in relevant information on the electronic application form based on the type of products. Then they shall submit it (the required electronic materials shall be uploaded as well) to Shanghai Entry-Exit Inspection and Quarantine Bureau.

3. Preliminary Examination of Shanghai Entry-Exit Inspection and Quarantine Bureau

Shanghai Entry-Exit Inspection and Quarantine Bureau shall examine application forms according to relevant requirements of the General Administration of Quality Supervision, Inspection and Quarantine of the People’s Republic of China (hereinafter referred to as “AQSIQ”). Based on the examination, revision or rejection of application forms may be issued with incomplete or incorrect information. Application forms of qualified applicants shall be submitted by Shanghai Entry-Exit Inspection and Quarantine Bureau to AQSIQ for examination.

Stipulate in explicit terms, Shanghai Entry-Exit Inspection and Quarantine Bureau shall be responsible for the final examination, and the *Quarantine Permit* shall be issued by Shanghai Entry-Exit Inspection and Quarantine Bureau according to requirements of AQSIQ.

4. AQSIQ’s Examination and Issuing the *Quarantine Permit*

Based on the application forms, AQSIQ shall issue the *Quarantine Permit* or *Notice of Unapproved Application for Quarantine Permit* within 20 workdays from the date of acceptance at Shanghai Entry-Exit Inspection and Quarantine Bureau. As for the application forms failed to be decided within 20 days, 10 days of examination may be extended with the approval of a director of AQSIQ. The applicants will

be informed of the reason and the extension period.

5. Cancellation after Verification of *Quarantine Permit*

Enterprises shall login the “Animal and Plant Quarantine Approval Administration System” to print the *List of Products for Cancelling after Verification*, and fill in the information with import quantity (net weight), inspection number, etc. Then they shall submit the list stamped with official seal to corresponding port inspection and quarantine agency. Enterprises requiring formal *Quarantine Permit* shall bring with evidentiary materials to obtain from the headquarters of Shanghai Entry-Exit Inspection and Quarantine Bureau.

Materials required:

Since May 1, 2016, importers are able to apply for quarantine examination and approval for products such as meat, aquatic products, casing, dairy products and edible bird’s nest without submitting paper materials.

Product Classification	Category	Materials Required
Meat products	Meat products (except cooked meat products, such as sausage, ham, meat can and animal fat refined from high temperature).	Former List of Products for Cancelling after Verification of the <i>Quarantine Permit</i> or the statement for the first application
	Farmed salmon	1. Storage agreement signed with registered cold storages;
Aquatic products	Other aquatic products except farmed salmon	2. Proof of acceptance of registered cold storages;
	Aquatic products from Japan	3. Former List of Products for Cancelling after Verification of the <i>Quarantine Permit</i> or the statement for the first application
Edible bird’s nest	Edible bird’s nest	1. <i>Information Sheet of Domestic Enterprises Specialized in Processing of Imported Edible Bird’s Nest</i> or <i>Instructions for Use of Imported Edible Bird’s Nest</i> ;
		2. Former List of Products for Cancelling after Verification of the <i>Quarantine Permit</i> or the statement for the first application
Casing	Casing	1. Former List of Products for Cancelling after Verification of the <i>Quarantine Permit</i> or the statement for the first application;
		2. Assessment Report from Department of Fixed-point Production, Processing and Storage
Eggs	Eggs (edible)	1. Storage Agreement;
		2. Former List of Products for Cancelling after Verification of the <i>Quarantine Permit</i> or the statement for the first application
Dairy products	Raw milk, raw milk-origin products, pasteurized milk and recombined milk based on pasteurization process	Former List of Products for Cancelling after Verification of the <i>Quarantine Permit</i> or the statement for the first application

Gelatin (edible raw materials)	Pigskin gelatin and bovine gelatin	Former List of Products for Cancelling after Verification of the <i>Quarantine Permit</i> or the statement for the first application
Plant-origin & animal-origin products for producing cosmetics	Lanolin and lanolin-origin fatty substance (including pure lanolin)	1. Storage Agreement and Description of Products (including place of origin, raw materials, processing, packaging and method of application);
	Oil and grease of other animals and their separation products (refining without chemical modification)	2. Former List of Products for Cancelling after Verification of the <i>Quarantine Permit</i> or the statement for the first application
Solanaceae	Fresh or frozen tomato	
	Fresh or frozen eggplant Fresh or frozen chili (including pimento) Other dried peas (peeling and splitting are acceptable) Other dried chickpeas (peeling and splitting are acceptable) Other dried mung beans (peeling and splitting are acceptable) Other dried phaseolus anagularis (peeling and splitting are acceptable) Other dried kidney beans (peeling and splitting are acceptable) Other dried hyacinth beans (peeling and splitting are acceptable) Other dried broad beans (peeling and splitting are acceptable) Other dried beans	1. Assessment Report from Department of Processing and Storage of Entry Plant Products (Processing Agreement, Storage Agreement and Import Agent Agreement are required if there is any inconsistency); 2. Statement of Entry Products; 3. Statement of the Reasons for Return Transport, Return Transport Agreement and all export documents (only for returned goods).
Miscellaneous beans	Dried sweet potato (slicing and dicing are acceptable) Other oat	
Sweet potato	Other edible sorghum Buckwheat	
Grains		

	Millet Other cereal Unbaked malt		1. Storage Agreement; 2. Former List of Products for Cancelling after Verification of the Quarantine Permit or the statement for the first application; 3. Former List of Products for Cancelling after Verification of the Quarantine Permit or the statement for the first application
Animal-sourced traditional Chinese medicine	Animal-sourced traditional Chinese medicine		1. Storage Agreement; 2. Former List of Products for Cancelling after Verification of the Quarantine Permit or the statement for the first application; 3. Former List of Products for Cancelling after Verification of the Quarantine Permit or the statement for the first application
Plant-sourced traditional Chinese medicine	Plant-sourced traditional Chinese medicine		1. Assessment Report from Department of Processing and Storage of Entry Plant Products (Processing Agreement, Storage Agreement and Import Agent Agreement are required if there is any inconsistency); 2. Description of Entry Products (including place of origin, raw materials, processing, packaging and edible methods)
Amphibians products	Amphibian products		1. Storage Agreement or Proof of Acceptance of Registered Storage Enterprises; 2. Description of Products (including place of origin, raw materials, processing, packaging and edible methods); 3. Former List of Products for Cancelling after Verification of the Quarantine Permit or the statement for the first application
Reptiles products	Reptile products		1. Storage Agreement or Proof of Acceptance of Registered Storage Enterprises; 2. Description of Products (including place of origin, raw materials, processing, packaging and edible methods); 3. Former List of Products for Cancelling after Verification of the Quarantine Permit or the statement for the first application
Aquatic mammal products	Aquatic mammal products		1. Storage Agreement or Proof of Acceptance of Registered Storage Enterprises; 2. Description of Products (including place of origin, raw materials, processing, packaging and edible methods); 3. Former List of Products for Cancelling after Verification of the Quarantine Permit or The statement for the first application